Feb. 24 2020

**Job Title:** Director of Family and Children’s Ministries

**Reports to:** Senior Pastor

**Primary Duty:** to minister to the multiple-sites of the Grande Prairie Church of Christ with an emphasis on recruiting, training, supervising and encouraging volunteers in the Family and Children’s Ministries. This leadership role includes leading the Family Ministries Strategy Team in vision creation and budget setting for programming serving families with children from birth through grade six. The Director of Family and Children’s Ministry is also the immediate supervisor of the part-time Children’s Ministries Administrative Assistants.

**Key Responsibilities:**

* Ensuring a successful, equipped and supported volunteer base for Family and Children’s Ministries programing
* Leading the Strategy Team in all its responsibilities including: vision and budget setting, selection of biblically accurate and engaging curriculum and special event programing eg. Christmas concerts etc.
* Ensuring Vulnerable Persons Practices are in place and enforced
* Leading volunteers in executing dynamic weekly children’s programs. The core of programming will take place in connection with site specific congregational worship experiences.
* Serving as the Program Director for elementary aged children at Pineridge Camp
* Full participation as a pastoral staff member of the Grande Prairie Church of Christ (GPCofC)
* As able, provide supportive leadership to GPCofC women’s ministries

**Personal Requirements:**

* Committed follower of Jesus the Christ
* Passionate drive to assist children and families in spiritual development
* Very Strong personal and pastoral skills including recruitment, training and encouragement of large numbers of volunteers
* Organized
* Committed, successful communicator
* Ability to develop and equip teams
* A good grasp of Biblical theology
* A strong understanding of Child Development
* Ability to juggle multiple demands eg. Pastoral care and administrative responsibilities
* Applicable Bachelor’s Degree preferred