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Artificial Intelligence Policy

ABC Department: Academics

Theological Foundation:

Christians possess a range of opinions on how we might engage Artificial Intelligence (AI) in our daily lives. While a compelling case could be made that less is more, Alberta Bible College (ABC) believes we will serve our students, faculty, and staff best by equipping them to engage AI in a way that is rooted in biblical theology, Christian ethics, and godly wisdom. At a minimum, we wish to emphasize that humans are created in the image of God. Consequently, we are uniquely designed to work in the world in reflective and creative ways. Therefore, our use of technology should support this reflection and creativity - not replace or short-circuit it. Additionally, we affirm that integrity must undergird all of our working and learning. This means we acknowledge when we have used AI to assist us in our pursuit of truth, beauty, and goodness.

Purpose:

The purpose of this Policy is to establish clear institutional expectations governing the ethical, responsible, and transparent use of Artificial Intelligence within academic, instructional, research, and administrative activities at ABC.

ABC affirms a pro-learning orientation toward AI and seeks to equip students, faculty, and staff for informed engagement with AI technologies in academic, professional, and ministry contexts.

This Policy is intended to:

1. Uphold the principles of academic integrity as defined in ABC's Academic Integrity Policy;
2. Ensure that all academic work accurately represents the author's intellectual effort;
3. Promote responsible innovation in teaching and learning; and
4. Safeguard institutional, personal, and intellectual property data.

ABC permits the use of AI tools where such use: supports learning, research, and institutional effectiveness; complies with principles of academic integrity and transparency; and aligns with the expectations set forth in this Policy. Any use of AI that is inconsistent with this Policy constitutes a violation of academic integrity and shall be addressed in accordance with the Academic Integrity Policy.

Scope of this Policy:



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This Policy applies to all students, faculty, and staff of ABC. This Policy governs the use of AI tools including, but not limited to: generative AI systems; AI-assisted writing and research tools; automated tutoring systems; and AI-supported grading or assessment technologies. This Policy applies to all academic coursework, research activities, instructional design, and administrative functions conducted under the authority of ABC.

Definitions:

For the purposes of this Policy:

1. **Academic Integrity:** The commitment to honesty, fairness, respect, responsibility, and trust in academic work, as defined in ABC's Academic Integrity Policy.
2. **AI-Assisted Assignment:** Coursework produced by a student that incorporates limited and disclosed use of AI tools within defined parameters.
3. **AI-Generated Content:** Content produced primarily by AI systems with minimal human authorship or modification.
4. **AI-Resistant Assignment:** Coursework produced by a student without any AI tools.
5. **Artificial Intelligence (AI):** Software systems capable of generating outputs (e.g., text, images, code) in response to user prompts, simulating aspects of human cognition.
6. **Disclosure:** A clear and explicit statement identifying the name, use, scope, and function of any AI tool used in the preparation of work.
7. **Intellectual Property (IP):** Legally recognized creations of the mind, including written works, inventions, and designs.
8. **Plagiarism:** The act of presenting another's ideas, words, or AI-generated/AI-assisted content as one's own without appropriate acknowledgment. This includes, but is not limited to: copying and pasting AI-generated or AI-assisted content into academic work; submitting AI-generated or AI-assisted revisions of one's own work as original authorship; or using AI tools to paraphrase content in order to evade citation requirements.
9. **Prompt:** An input or instruction provided to an AI system to guide output generation.
10. **Student Voice:** The original and identifiable expression of a student's thinking, analysis, and writing.

Policy:

All users of AI at ABC shall adhere to the following principles:

1. **Transparency:** AI use must be disclosed;
2. **Accountability:** Users remain responsible for all submitted work;
3. **Accuracy:** AI-generated or AI-assisted outputs must be verified;
4. **Integrity:** AI must not be used to misrepresent authorship nor replace meaningful learning engagement.



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Faculty and staff may use AI for purposes including, but not limited to:

1. Instructional design and content development;
2. Research support and literature review;
3. Administrative and operational tasks.

ABC Expectations of Faculty and Staff

Faculty and staff shall:

1. Review all AI-generated or AI-assisted materials for accuracy and theological soundness;
2. Retain sole responsibility for grading and academic evaluation;
3. Inform students when AI-generated or AI-assisted materials are used in instruction;
4. Refrain from entering confidential or sensitive data into non-approved AI systems;
5. Model ethical and responsible AI use.

ABC Expectations of Students

Students may use AI tools for:

1. Brainstorming and idea generation;
2. Outlining and organizing work;
3. Grammar and clarity improvements that preserve student voice;
4. Identifying potential research directions;
5. Supporting comprehension of course content.

Students shall not:

1. Submit AI-generated or AI-assisted content as their own without disclosure;
2. Copy and paste AI outputs into assignments;
3. Input original work into AI tools and submit modified outputs as original work;
4. Use AI to complete assignments unless explicitly authorized;
5. Fabricate citations using AI;
6. Rely on AI for theological or biblical interpretation in place of personal analysis;
7. Use AI in a manner that circumvents learning outcomes.

ABC Expectations of Syllabi, Student Guides, and Student Assignments

All AI use in academic work must be disclosed. Every syllabus and student guide must contain a student AI disclosure statement, which will be provided by the Academic Services Team. This will include: the name of the AI tool used and the nature and extent of its use. For example: “I used AI [name AI tool] to [describe specific use (e.g., outline, brainstorming, comparison, grammar editing)].” Faculty must also state when AI is used in the creation of learning materials and course design, including syllabi and student guides.



Failure to disclose AI use shall constitute plagiarism, as defined by ABC's Academic Integrity Policy.

Faculty shall define AI expectations for each assignment within the respective syllabus or student guide. Each assignment shall be designated as: AI-assisted, where AI use is permitted within defined parameters; or AI-resistant, where AI use is prohibited. Syllabi and student guides must make reference to this policy.

AI-related misconduct shall be treated as a violation of the Academic Integrity Policy. Examples of misconduct include, but are not limited to: undisclosed AI-generated or AI-assisted work; misuse of AI to avoid citation; use of AI in assignments where prohibited; and submission of AI-generated or AI-assisted theological analysis as original work.

Users shall critically evaluate AI outputs for accuracy, bias, and reliability. AI shall be used in a manner consistent with: intellectual property laws; institutional values; and principles of academic and spiritual formation.

Users shall not input: personal data; student records; or confidential institutional information into publicly accessible AI tools. Only institutionally approved systems may be used for grading and academic records.

Related Information:

1. ABC's Academic Integrity Policy
2. ABC's Paper Writing Guidelines

Sources and Resources:

1. University of Toronto's AI Task Force and guidelines
 - a. <https://ai.utoronto.ca/guidelines/>
2. University of British Columbia's Centre for Teaching, Learning and Technology
 - a. <https://ai.ctlt.ubc.ca/resources/>
3. Using Artificial Intelligence at the University of Alberta
 - a. <https://www.ualberta.ca/en/artificial-intelligence/index.html>
4. McGill University's IT Services
 - a. <https://www.mcgill.ca/it/ai/what-artificial-intelligence-ai>
5. The Taylor Institute at the University of Calgary
 - a. <https://taylorinstitute.ucalgary.ca/resources/artificial-intelligence>
6. Vanguard University's AI Course Policy Examples
 - a. <https://vanguardteachingandlearning.com/resources/ai-course-policy-examples-vanguard-university-and-beyond/>



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7. AI-Plagiarism Continuum by Karina Dunn
 - a. <https://doi.org/10.29173/vjtm125>
8. Worship God with Your Mind by Karina Dunn, Vanguard Journal of Theology and Ministry, Volume 4 (2026), No. 1, pp.5-9
 - a. <https://doi.org/10.29173/vjtm125>
9. Biola University's AI Lab
 - a. <https://www.biola.edu/ai-lab>
10. Liberty University's Academic Integrity
 - a. <https://www.liberty.edu/students/dean/academic-integrity/>
11. Moody Bible Institute's Use of Generative Artificial Intelligence
 - a. <https://www.moody.edu/contentassets/23d859ce88784f7491c1a52935d259fc/ed-4435-syllabus.pdf>
12. Wheaton College's AI Resources
 - a. <https://www.wheaton.edu/about-wheaton/offices-and-services/academic-and-institutional-technology/support-and-services/ai-resources/>
13. Trinity Western University's Guidelines for Use of Generative AI in Teaching and Learning
 - a. <https://www.twu.ca/sites/default/files/2024-04/Guidelines%20for%20the%20Use%20of%20Generative%20AI%20in%20Teaching%20and%20Learning%20.pdf>
14. BCcampus' Against Inevitability: What Resisting AI Looks Like in Post-Secondary Education
 - a. <https://bccampus.ca/2026/02/11/against-inevitability-what-resisting-ai-looks-like-in-post-secondary-education/>

Policy History:

Date	Author/ Revisor's Name	Key Changes	Approved By
June 9, 2026	Marianna Kalaczynski (Head Librarian)	Policy approved.	President's Cabinet

Revised 16/Jun/2026

Policy due for review on: One year from last revised date